FIU Beverage Donation Request Form
Pepsi-Cola Beverage Donations

Department ID #: ________________________________
Department Name: ________________________________
Contact Person: ________________________________
Phone: ______________________________________
E-mail: ______________________________________
Request: # of cases ________________ (max 5 cases)
Event: ______________________________________
Date of event: ________________________________

Delivery location: ___________________________________________________________________________
__________________________________________________________________________________________

Provide a brief description of event.
__________________________________________________________________________________________
__________________________________________________________________________________________

How is this event university related? Who is expected to attend?
__________________________________________________________________________________________
__________________________________________________________________________________________

What is the estimated number of participants for this event? _________________________________________
Is there an admission fee for this event? ________________

Please indicate number of cases of product you desire: ( max 5 cases )

mangomez@fiu.edu

1. REQUEST MUST BE SUBMITTED 2 WEEKS PRIOR TO FIU EVENT. E-mail this form to npele004@fiu.edu or fax it to: (305) 348 2832. For more information call (305) 348 2187
2. Maximum of (5 case) per request.
3. Maximum of (1) request per department ID, per semester.
4. Products listed are available while supplies last.
5. All events must take place on FIU campus and requests must be made from an FIU student organization or University department.

Note: Deliveries will typically be made on Tuesdays and Fridays. Driver will call the contact person above upon delivery.

I agree to the above terms and conditions.

Sign: ____________________________________  Date: _________________

mangomez@fiu.edu

FIU Business Services Use Only:
Date reviewed:
Reviewed by: ________________________________
Request: approved _____ denied _____
Explanation: